



MINUTES

PLACER COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS Monday, March 13, 2006

The Board of Directors for the Placer County Flood Control and Water Conservation District met in session beginning at 4:00 P.M., Monday, March 13, 2006 in the Rocklin City Council Chambers, 3970 Rocklin Road, Rocklin, California. Ken Grehm, Executive Director, Brian Keating, District Engineer, Andrew Darrow, Development Coordinator and Tony La Bouff, District Counsel, represented the District.

1. **ROLL CALL:**

By roll call, Directors present: Weygandt, Santini, Rompala, Morillas, Hanley, and Director Roccucci arrived at 4:05 pm.

Not Present: Directors Santucci and Yorde

2. **AGENDA APPROVAL:** (Chairman Hanley)

Approved as submitted

3. **PUBLIC COMMENT:**

None

4. **ITEMS FOR INFORMATION:** (Grehm/Keating)

- a. Updates on the Miners Ravine and Secret Ravine regional flood control projects.

Brian stated that the CEQA process for the Miners Ravine Off-channel Detention Basin Facility has officially been closed with the filing of a Notice of Determination with the State Clearing House for the Mitigated Negative Declaration (MND). A single set of comments from the California Department of Fish and Game was received and a formal response has been made/incorporated into the design. Permitting activities are moving ahead as planned with the goal of obtaining all permits by May 2006. Brian reported the very good news that the requirement to obtain an Individual type Section 404 permit from the U. S. Army Corps of Engineers has been relaxed to a more simplified and streamlined "Letter of Permission". The 95% level construction plans and specifications are completed and preparation of a construction bid package is underway with the goal of going out for construction bids in mid-May 2006. Several coordination meetings with Elliott Homes regarding the Sierra College Boulevard widening project will result in a final reimbursement agreement being executed in the near term. It is anticipated that these two projects will go to bid and construction at approximately the same time with the potential for cost savings realized through the competitive bidding process. Finally, staff continue to coordinate with Placer Land Trust in the granting of a flood and conservation easement over the entire project site.

For the Secret Ravine project Brian reported that a formal Notice to Proceed to RBF Consulting has been issued. Two Right of Entry agreements have been obtained from the Sneechi Family and Sierra College allowing the consultant to access the properties. A project kick-off meeting was held on February 28th. Staff is continuing to negotiate with the Sneechi Family on purchase of a flood and conservation easement over the floodplain portion of their property. An initial

coordination meeting with administration and involved faculty at Sierra College will soon be scheduled.

b. Review and discussion of the Draft short term and long term District Workplans.

Ken Grehm presented and explained a slide of the six core functions performed by the District and explained how we work with our member agencies. Brian explained that items highlighted within the short term workplan include those "wish-list" items that may not be able to be completed without additional staffing. Brian explained the highlights of the short term workplan including continuing with select administrative improvements, assisting with the District's bi-ennial audit, design and construction of regional off-channel detention basin and floodplain restoration projects within the Dry Creek Watershed, coordination with American River Basin partners in pursuit of flood and conservation easements over private agricultural lands within the Cross Canal Watershed, significant improvements in flood preparedness and warning capabilities, and continuing the development review and stream channel maintenance programs. Staff will also focus on specific tasks approved for reserve funding including the purchase, installation and maintenance of up to seven new ALERT stream and precipitation gages, bi-ennial audit services, on-call aerial videography services, and specialized staff training. We will also continue to coordinate with FEMA on floodplain re-mapping efforts in southwestern Placer County and in the Tahoe Basin, coordinate with FEMA on digitizing efforts of existing floodplain maps, and will refine the hydrology for the Eastern Sierra through coordination with an on-going Army Corps of Engineers study. Staff will evaluate new District revenue sources including adjustments to current Dry Creek Trust fund fees on new development as well as reimbursement of staff review time spent on development review for projects in the environmental planning stages.

Long term priorities center upon improving many of the same District programs and information identified in the short-term work plan and to improve operations in general. Items shown in bold are those considered to be critical items with significant long term benefits. Regional detention projects within the Dry Creek Watershed will continue to be a high priority with completion of projects along Miners Ravine and Secret Ravine by the end of year 2008. We will pursue updates to the 1992 Dry Creek Watershed flood control plan and fee program and 1993 Cross Canal flood control plan, coordinate with local agencies on regional retention projects within the Cross Canal Watershed, and update the Storm Water Management Manual and its policies for the eastern Sierra and improve relations with the environmental community. We will also investigate the potential for complimenting the existing HEC-1 based hydraulic modeling requirements with a simplified Windows based version of this software to streamline the development review process. We plan to integrate new flood prediction software into the existing ALERT system, continue to coordinate with FEMA on floodplain mapping improvements and to stay in touch with the environmental community through participation in local creek activist group meetings.

Chairman Hanley inquired about any current flood warning/notification systems to the public. Ken Grehm reported that the County does not currently have an automated system. Garth Gaylord reported that an automated advanced warning system does exist for the City of Roseville and that the District is relied upon for data assistance.

c. Review and discussion of Draft Fiscal Year 2006-2007 District Budget.

Ken Grehm explained that no action will be taken on the draft FY 06-07 today and is presented for review and discussion. The District budget proposes total expenses of \$5,116,800 and revenues of the same amount, \$5,116,800. This represents an increase in both revenue and expenses of \$4,143,300 over the previous fiscal year 2005-06 budget. Ken explained that although in years past the District's on-going costs have remained relatively flat, this year there are a number of increases associated with the move into the new County building, increased employee benefit costs and increased administrative support costs from within the County.

Brian stated that a blue revised draft budget has been handed out at the meeting. He indicated that the large increase in the budget over last year can primarily be attributed to the use of state grant aid (at 1.1 million) and the Dry Creek Trust Fund (at 3.5 million) to fund the two regional project efforts on Miners and Secret Ravine over the fiscal year. Other areas of notable increased expenditures include the areas of salaries and benefits, new building long term maintenance costs, County administration support services, increased scope for stream channel maintenance program, and the planned purchase, installation and maintenance of seven new ALERT system gages.

Brian reported that the use of reserves at \$86,300 is proposed for bi-ennial audit services, on-call aerial videography services, for the purchase, installation and maintenance of the seven new ALERT stream and precipitation gages, and specialized staff training. It should be noted that no use of reserves is proposed for County A-87 staff support charges (at \$28,600) unlike last year when use of reserves was allowed on a one time basis. Brian presented a chart of historical per capita rates assessed for member agency contributions over time. The rate has remained relatively unchanged for eight years. This year, increased revenue is proposed through a 4 cent per capita increase to the annual contribution rate charged to each member agency (from 96 cents to 1 dollar). Countywide population increases of 13,528 over last year do help to offset a large increase proposed to the per capita rate. Brian presented the current reserve (\$99,000) and Trust Fund (4.3 million) balances.

Director Santini noted that population increases appear to be growing at an annual rate of approximately 5% and he wondered what rate the on-going operating expenses for the District is growing? Brian reported that staff would research that growth rate and report back at the next Board meeting.

- d. Discussion of inflationary adjustments of Dry Creek Trust Fund fees charged by the City of Rocklin, Town of Loomis and Sacramento County.

Brian reported that staff have recently completed a survey of current fees assessed as one time fees on new development by each of our participating member agencies. Staff also reviewed each of the local ordinances passed by the member agencies in the early 1990's to determine whether they contain a clause for inflationary upward adjustments of these fees over time as recommended by the original 1992 dated Dry Creek funding plan. Of the five member agencies, only the City of Rocklin ordinance does not currently contain an inflationary adjustment provision.

As reflected in the summary table, the City of Roseville and Placer County fees are nearly identical and have been adjusted on an annual basis since inception of the funding plan in the early 1990's. It should be noted that the City of Rocklin and Town of Loomis fees have never been adjusted for inflation over time. Sacramento County has adjusted some of their fees over time but not on a consistent basis. Sacramento County's fees assessed within the main stem and the two Linda Creek stems are not consistent with those of Placer County or the City of Roseville.

Staff is recommending that the City of Rocklin, the Town of Loomis and Sacramento County consider an to update their ordinances as necessary, and adjust fee rates for inflation as recommended within the original funding plan. It is also recommended that the rates be consistent with those currently assessed by the City of Roseville and Placer County. Staff recommends that Board Directors representing Rocklin, Loomis and Sacramento County bring back this recommendation to their staff for further consideration/action.

Chairman Hanley questioned why this was not an action item to make the necessary adjustments? Brian replied that it is up to the member agencies (not the District) to revise their current ordinances

according to the Boards recommendation and that yes, this item could have been made an action item.

5. **ACTION ITEM:** (Keating)

- a. Adopt Resolution 06-02 adopting a regular rotation of the annual District Board officer positions of Chair and Vice-Chair.

Brian reported that at the request of the Board, staff have reviewed 6 years of records regarding elections of Board officers for the Chair and Vice Chair positions. In the past the election of officers was accomplished through motions for nomination and generally followed a rotating informal pattern. Also, it was typical for the Vice-chair to be regularly promoted to Chair in the subsequent year. Staff recommends that the Board formalize a regular annual rotation for the Chair and Vice-Chair positions beginning in January 2007 according to the schedule listed in the resolution. This rotation would formalize the promotion of the Vice-chair to Chair in the subsequent year.

Motion: Santini/Weygandt – Unanimous

At this point in the meeting Counsel Tony La Bouff introduced Christiana Darlington as the District's new Counsel.

- b. Adopt Resolution 06-03 designating District's agent to apply for funding assistance under the California Disaster Assistance Act relating to the 2005 New Years Eve event.

Brian stated that the President has recently signed a federal major disaster declaration for the New Years Eve 2005 flooding event, thereby authorizing the Federal Emergency Management Agency (FEMA) to provide federal funding assistance to 34 qualifying counties in the state of California, including Placer County. As a special state district within Placer County, we would qualify for federal funding assistance for overtime hours worked by District staff amounting to \$1,650. Brian reported that staff has recently been coordinating with FEMA to complete the necessary paperwork and obtain this funding and that we understood other member agencies would be doing the same on their own. One of the requirements from FEMA is to have the qualifying agency pass a formal resolution designating and authorizing its agent to file an application for public assistance. The attached Resolution 06-03 achieves this requirement and has been drafted in accordance with the FEMA template resolution. Once this resolution is passed we anticipate receiving funding from FEMA within the next 3 to 4 weeks.

Motion: Roccucci/Weygandt - Unanimous

6. **NEXT MEETING:** The next regularly scheduled Board meeting is April 10, 2006 at 4:00 p.m. at the Rocklin City Council Chambers.

7. **ADJOURNMENT**

The meeting was adjourned at 4:52 pm.

Respectfully submitted,

District Secretary